

**Asphalt Pavement Association of Indiana**  
**Recommended Best Practices for Maximizing Asphalt Plant Safety**  
Effective 9/2011

**PLANT NAME** \_\_\_\_\_  
**TODAY'S DATE** \_\_\_\_\_ **LOCATION** \_\_\_\_\_

<b>HOUSEKEEPING</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Fugitive Dust Plans Implemented.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signs stating CB channel to communicate with plant personnel.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are plant site traffic patterns clearly marked?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walkways, Ladders, and steps clear of slip, trip, or fall hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are proper signs & labels used to identify hazards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OSHA 300 Log Posted Feb. 1 – Apr. 30.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Telephone Numbers Posted.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
First Aid Kit Mounted/Stocked.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haz-Com (MSDS) Program available.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All Containers Labeled.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>FIRE &amp; EMERGENCY ACTION PLAN</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Plan Formulated and Posted.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employees Trained.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Central Meeting Location Designated.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extinguishers Mounted, Visible, & Checked Monthly.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>ELECTRICAL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Extension cords inspected and free from defects.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GFCI outlets in use.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Panels Marked, Closed, & 3 ft clearance area in front.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lock out, Tag out kits available.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>EQUIPMENT</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Are machine guards in place and effective.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are welding bottles stored upright, separated, and secured.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is equipment inspected before each use.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>PERSONAL PROTECTIVE EQUIPMENT</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Is proper PPE, provided, used, & maintained.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are PPE requirements enforced for plant visitors.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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