

Asphalt Pavement Association of Indiana, Inc.

Indiana

**Advertisement for Bids**

**Sample #1:**

**The** *(insert entity seeking procurement)***will receive bids for** *(insert project name)***,** *(insert entity)***, all in accordance with the contract documents and specifications. Bids will be received** *(insert bid date and time, location of bid opening)***. Bids will be publicly opened at** *(insert bid time)***, at** *(insert location of bid opening)***. Bids received after that time will be returned unopened.**

**The work will consist of** *(insert scope of project)***.**

**Contractor must be INDOT prequalified** *(insert Indiana Code Prequalification requirements).*

**Contract documents are on file and may be examined at** *(insert project viewing location)* **or may be purchased at** *(insert location plans can be purchased).*

**Sample #2:**

**Notice is hereby given that sealed bids will be received by** *(insert entity seeking procurement)***, hereinafter referred to as “Owner” at** *(insert bid opening location)***, on** *(insert bid date and time)***, for** *(insert project name)***. Bids received after that time will be returned unopened. Bids will be opened publicly and read aloud at** *(insert bid opening location)***.**

**The project consists of** *(insert project scope of work)***.**

**A “notice to proceed” will be issued to Contractor after review and award of the contract by Owner.**

**Bids must be submitted on the Contractors Bid for Public Work** *(Form 96)* **and enclosed in an envelope, clearly marked** *(insert project name and entity seeking procurement)* **on the face of the envelope, with the name and address of the bidder displayed. Plans and specifications may be viewed at** *(insert project viewing location)***.**